

North Yorkshire Health and Well-being Board

**Minutes of the meeting held on Friday, 29 November 2013 at 10.30 am at
Springhill Court, Easingwold.**

Present:-

Board Members	Constituent Organisation
<u>Elected Members</u>	
County Councillor Tony Hall	North Yorkshire County Council Portfolio Holder for Children and Young People's Services
County Councillor Clare Wood (Chair)	North Yorkshire County Council Portfolio Holder for Health and Adult Services
County Councillor Don Mackenzie	North Yorkshire County Council Portfolio Holder for Public Health and Prevention
Councillor John Blackie	Elected Member - District Council Leader – Richmondshire District Council
<u>Local Authority Officers</u>	
Pete Dwyer	North Yorkshire County Council Corporate Director – Children & Young People's Service
Helen Taylor	North Yorkshire County Council Corporate Director – Health & Adult Services
Janet Waggott	Chief Officer District Council Chief Executive – Ryedale District Council
Dr Lincoln Sargeant	Director of Public Health North Yorkshire
<u>Clinical Commissioning Groups</u>	
Dr Colin Renwick	Wharfedale and Airedale CCG
Amanda Bloor (Vice Chair)	Harrogate & Rural District CCG
Debbie Newton (substitute)	Hambleton, Richmondshire and Whitby CCG
Carrie Wollerton (substitute)	Scarborough & Ryedale CCG
Dr Mark Hayes	Vale of York CCG
<u>Other Members</u>	
Alex Bird	Voluntary Sector (North Yorkshire and York Forum)
Duncan Webster	Healthwatch
Richard Ord	Acute Hospital Representative (Chief Executive Harrogate and District NHS Foundation Trust)

In attendance:-

County Councillors:- Jim Clark (Chairman Scrutiny of Health Committee), John Clark and Shelagh Marshall (Older People's Champion).

Sally Burton (Interim Assistant Director North Yorkshire County Council)

Andrew Cozens (Consultant)

Jane Wilkinson and Stephen Loach (NYCC Legal & Democratic Services)

Helen Edwards (NYCC Communications)

Six members of the public

Apologies for Absence:-

Apologies for absence were received from Richard Flinton (Chief Executive, NYCC), Chris Long (NHS Commissioning Board), Simon Cox (Scarborough & Ryedale CCG), Dr Vicky Pleydell (Hambleton, Richmondshire & Whitby CCG) and Martin Barkley (Mental Health Trust representative).

Copies of all documents considered are in the Minute Book

The Chairman welcomed Duncan Webster to his first meeting of the Board following his appointment as the new Chairman of Healthwatch.

31. Minutes

Resolved–

That the Minutes of the meeting held on the 25 September 2013 be approved as an accurate record of the meeting and be signed by the Chairman.

32. Public Questions or Statements

There were no questions or statements from members of the public.

33. Funding Transfer From NHS England to Social Care - 2013/14

Considered –

The report of the NYCC Corporate Director Health & Adult Services updating the Board on:-

- the conditions associated with drawing down 2013/14 Health & Social Care monies
- details of proposed spend in 2013/14

The report was introduced by Sally Burton, NYCC Interim Assistant Director who stressed that the pooled fund was not new money and that the estimates in the report were based on a combination of contractual commitments and current schemes in the pipeline.

District councils highlighted their responsibility for certain elements of spend such as disabled grants and requested this was borne in mind when future proposals for 2014/15 and beyond were being developed.

Resolved –

That the content of the report and the governance arrangements for the transfer of funds from NHS to local authorities be noted.

That the categories of spend as described in the report to enable the funding of £8.6M to be drawn down be noted and agreed.

That further reports detailing the outcome from these proposals and arrangements in relation to the Integrated Transformation Fund for 2014/15 and beyond are referred to future meetings of the Board.

34. Integration Transformation Fund

Considered –

The report of the NYCC Corporate Director Health & Adult Services updating the Board on progress towards finalising the North Yorkshire Integration Transformation Plan. The Plan set out the Board's collective vision for the integration and transformation of services over the next five years so as to move care closer to home, reduce the inappropriate use of acute care and invest more in social, community and primary care. Attached to the report was a copy of the latest guidance (Strategic and Operational Planning in the NHS) published by Central Government.

The report was introduced by Sally Burton, NYCC Interim Assistant Director who gave a presentation summarising the latest work undertaken in relation to the Integration Transformation Fund and highlighted the decision making timetable up until March 2014. A copy of the presentation slides is in the Minute Book.

The Board was advised that the draft plan would be presented to the February meeting of the Board before being submitted to NHS England for approval. If approved, the plan would enable the NHS and social care in North Yorkshire to create a pooled fund of £3.8 m, at least half of which would be allocated on a performance related basis.

The operating practice of the Integrated Commissioning Board the officer working group responsible for leading work on integration was outlined. It was reported that unlike previously, partners were committed to working together and that significant progress had been achieved. Detailed announcements about performance related targets were still awaited but all partners recognised that work on the Integration Transformation Fund was about to become a reality.

Assurances were given that due regard would be given to the work of district councils and Sally Burton agreed to discuss the matter in detail outside of the meeting with Janet Waggott. On behalf of the voluntary sector Alex Bird echoed the need for inclusion and co-production and said it would be helpful if clear routes of engagement were identified.

Resolved –

That the new Guidance on the Integration Transformation Fund be noted.

That the timescales as indicated in the presentation slides be approved and noted.

35. Improving Health and Care For Vulnerable Older People In North Yorkshire

Considered –

The covering report of Helen Taylor, NYCC Corporate Director of Health & Adult Services providing background information to a thematic discussion on vulnerable older people.

The item was in response to a suggestion made at previous meetings for the Board to use thematic discussions to consider key strategic issues. The issue of vulnerable older people had been chosen as the first topic for discussion as it was an overarching theme arising from the priorities identified by the County's clinical commissioning groups and local authorities. Board members were invited to suggest other key priority areas for discussion in the future.

The Chairman apologised for not including on the agenda a presentation from the voluntary sector and invited Alex Bird to speak following the presentations listed on the agenda.

The Board received the following series of short presentations from NYCC, Public Health, District Councils and Clinical Commissioning Groups on a current aspect of their work that focused on improving the health and care of vulnerable older people in North Yorkshire. Copies of the presentation slides are in the Minute Book.

- NYCC Health & Adult Services - Extra Care Housing
- Public Health – Ill Health Prevention Strategy
- Harrogate & Rural District CCG – Care Homes & Dementia Collaborative
- Hambleton Richmondshire & Whitby CCG – Fit 4 Future
- Vale of York CCG – Data Management & Care Pathways
- Scarborough & Ryedale CCG – Hospital Admissions
- Airedale Wharfedale & Craven CCG – Telemedicine In Care Homes
- North Yorkshire District Councils - Supporting Older People

On behalf of the Voluntary Sector, Alex Bird tabled a short briefing paper outlining the role of the voluntary sector in improving the health and care of vulnerable older people. A copy of the report is in the minute book.

In the debate that followed Members made the following points:-

- Identified the need for a carers strategy to be developed
- Recognised the need for a comprehensive falls service to be developed
- Acknowledged that data management was in need of improvement across the whole of the county
- Suggested that partners explore with district councils opportunities to utilise monies available under the New Homes Bonus Grant Scheme
- Community Transport – recognised the benefits it offered and the need for investment to improve/extend access
- GP Surgeries – suggested that having an on-site social care representative would be beneficial

- Work Programmes needed for domiciliary care
- NYCC CYPS – to explore opportunities for intergenerational work
- Commended the winter weather village agent scheme

NOTED

36. Proposals for the Future Development of North Yorkshire’s Joint strategic Needs Assessment (JSNA) and Pharmaceutical Needs Assessment (PNA)

Considered –

The report of Dr Lincoln Sargeant, Director of Public Health for North Yorkshire:-

- Summarising the work undertaken to review the North Yorkshire JSNA process and the 2012 report
- Outlining proposals for the future development of the JSNA
- Outlining requirements for the Health & Wellbeing Board to produce a Pharmaceutical Needs Assessment.

The Director of Public Health highlighted proposals in Section 6 of the report and sought the agreement of the Board to delegate to him responsibility for the appointment of a chair of the JSNA editorial group. Members supported his suggestion.

Resolved –

That publication frequency of the Joint Strategic Needs Assessment as described in section 6.1 of the report is approved.

That the proposals for the future development of the Joint Strategic Needs Assessment process in North Yorkshire as described in sections 6.2 – 6.9 of the report including the formation of a JSNA editorial group be approved.

That the appointment of the chair of the editorial JSNA group be delegated to the Director of Public Health for North Yorkshire.

That the formation of a Pharmaceutical Needs Assessment Steering Group resourced by the NHS to run alongside the JSNA steering group be approved.

37. Business For Future Meetings

Members were invited to comment upon and approve the content of the Board’s future work programme.

The Chairman stated that she had requested for the next meeting that the work programme be produced in a new format that balanced Members desire for themed meetings against the Board’s statutory duties. Over the next few months the Board’s priority would be work on the Integration Transformation Fund.

Councillor Blackie invited the Chairman and the Director of Public Health to join him on bike ride organised by the Yorkshire Dales National Park aimed at increasing physical activity levels as discussed at a previous meeting.

Resolved –

That the work programme be received and agreed as printed.

The Chairman announced that this was the last meeting of the Board Helen Taylor would attend before taking up a new position with another local authority. The Chairman commended the work done by Helen Taylor whilst in office and on behalf of the Board wished her all the best for the future.

The meeting concluded at 12.40pm.

JW/ALJ